



TEXAS TECH UNIVERSITY™

Office of Procurement Services

Supplemental Letter for FY 2016 Annual HUB Report for Agency Number 733

Texas Tech University (TTU) presents this supplemental letter to the annual Historically Underutilized Business (HUB) report. The letter serves to recognize the University's additional efforts to increase HUB participation in (TTU's) purchases and contracts. TTU is committed to expanding our HUB participation through outreach efforts as briefly summarized below:

- Attended and sponsored the Lubbock Chamber of Commerce Business Mercado event held October 14, 2015.
- Attended and sponsored the Lubbock Chamber of Commerce Hispanic Heritage Luncheon held October 16, 2015.
- Hosted HUB Subcontracting Training Event held December 1, 2015.
- Attended, sponsored and provided speaker presentation at the *Are you as a HUB positioned to win Government Contracts* event hosted by the North West Texas Procurement Assistance Center held December 10, 2015.
- Hosted 2015 TTU Small Business Expo April 19-20, 2016 for small and disadvantaged businesses, including educational seminars presented by representatives from the Texas Comptroller of Public Accounts, TTU Procurement Assistance Center and the US Small Business Administration.
- Exhibited at the Doing Business Texas Style Spot Bid Fair with the DFWMSDC Business Expo in Irving on May 10, 2016.
- Participated in Hub Development Workgroup meeting via conference call on the following October 29, 2015; December 4, 2015; February 12, 2016; April 8, 2016; June 24, 2016; and August 23, 2016.
- Attended the Texas University's HUB Coordinator's Alliance (TUHCA) at The University of North Texas Dallas campus on May 11, 2016.

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at jennifer.adling@ttu.edu.

Sincerely,

Jennifer Adling
Managing Director, Procurement Services
Texas Tech University Historically Underutilized Business Coordinator